

Project EASIER
Validation Error/Warning Directory
2007-2008

ERROR MESSAGES – STUDENT DEMOGRAPHICS (S1)

| <u>On Screen Message</u> | <u>Explanation</u> |
|--|--|
| State Student ID must be a valid 10-digit number | |
| School Number is not valid for your district | School number needs to be a 4-digit code valid for your district. For resident students attending another district (e.g., open-enrolled out) use the district-wide code of '0000' |
| Local Student ID is missing | |
| Student First Name is missing or invalid | First Name field must be populated with non-numeric characters |
| Student Last Name is missing or invalid | Last Name field must be populated with non-numeric characters |
| Birth Date must be in the format of 'MM/DD/YYYY' | |
| Birth Date must be a valid date | Birth Date is invalid ('00' for MM or DD or '0000' for YYYY) or a future date |
| Non-PK student must be 5 years or older as of September 15, 2007 | The law states that no child "shall" be admitted by a public school unless s/he is 5 years of age on or before September 15. The Iowa Attorney General has issued an opinion (#79-7-3) that a public school may not, under any circumstances, enroll a child who is not age 5 on or before September 15. |
| Grade Level must be 'PK' or '00' thru '12' | |
| Grade Level is not within grade span of reported school | Either the student's grade level or school number is incorrect. For resident students attending another district (e.g., open-enrolled out), this may be resolved by using the district-wide school code of '0000' |
| Race/Ethnicity must be 'W', 'B', 'A', 'I', or 'H' | |
| Gender must be 'M' or 'F' | |
| Entry Date into District must be in the format of 'MM/DD/YYYY' | |
| Entry Date into District must be a valid date | Entry Date into District is invalid ('00' for MM or DD or '0000' for YYYY) or a future date |
| Entry Date into District cannot precede First Enrollment Date into US School | |

ERROR MESSAGES – STUDENT DEMOGRAPHICS (S1)

On Screen Message

Explanation

Resident District must be a valid 4-digit number

For Wards of the State use code 9098

For students residing in other states, please code as follows: Illinois = 9004; Kansas = 9006; Minnesota = 9002; Missouri = 9005; Nebraska = 9007; South Dakota = 9001; Wisconsin = 9003; Other state = 9099

Attending District must be a valid 4-digit number

For tuition-out students attending AEAs or Community Colleges, use the respective 4-digit code. For students attending other states, please code as follows: Illinois = 9004; Kansas = 9006; Minnesota = 9002; Missouri = 9005; Nebraska = 9007; South Dakota = 9001; Wisconsin = 9003; Other state = 9099

Attending District not valid for PK student

Attending District must have PK in grade span

Students residing in your district and attending another district need a withdrawal event

Student residing in your district and attending a district other than yours (e.g., open-enrolled out) cannot be counted as “active” in your district so they need to be given an enrollment event type of ‘W’ (withdrawal)

Resident County must be a valid 2-digit number

See Addendum C in Data Reporting Requirements for a list of counties and their numbers

For out of state residents use ‘00’

Resident County is not valid for Resident District

The Resident County is not a county covered by this school district

FTE must be a valid value no less than 0.00 and no greater than 1.00

FTE must be greater than 0.00 and less than 1.00 for less than full-time students

Students with enrollment codes of ‘6’ thru ‘9’, ‘12’ thru ‘14’, ‘16’, ‘21’ thru ‘23’, or ‘27’ thru ‘29’ must have FTE greater than 0.00 and less than 1.00

Activity Participation must be ‘Y’ or ‘N’

Foster Care must be ‘Y’ or ‘N’

Charter School must be ‘Y’ or ‘N’

LIMITED DISTRICTS ONLY

Charter School must be ‘N’

This data element does not pertain to your district – all students must be ‘N’ unless they attend a district with a Charter School

Preschool Attendance must be ‘Y’ or ‘N’

Title I Targeted Assistance Reading indicator must be ‘Y’ or ‘N’

Title I Targeted Assistance Math indicator must be ‘Y’ or ‘N’

ERROR MESSAGES – STUDENT DEMOGRAPHICS (S1)

On Screen Message

Explanation

Title I School Choice Status must be 'O', 'D', or 'N'

LIMITED DISTRICTS ONLY

Title I School Choice Status must be 'N'

This data element does not pertain to your district – all students must be 'N'

Title I Supplemental Services Status must be 'O', 'D', or 'N'

LIMITED DISTRICTS ONLY

Title I Supplemental Services Status must be 'N'

This data element does not pertain to your district – all students must be 'N'

Free Lunch Indicator must be 'Y' or 'N'

Reduced Lunch Indicator must be 'Y' or 'N'

IEP Indicator must be 'Y' or 'N'

IEP student must be 24 or younger as of September 15, 2007

Non-IEP student must be 21 or younger as of September 15, 2007

Early Intervening Services must be 'Y' or 'N'

Section 504 Indicator must be 'Y' or 'N'

Gifted/Talented Indicator must be 'Y' or 'N'

Non-Gifted/Talented 9th or 10th grade student cannot be enrolled in a PSEO course

Migrant Indicator must be 'Y' or 'N'

Immigrant Indicator must be 'Y' or 'N'

First Enrollment Date in US School must be in the format of 'MM/DD/YYYY'

First Enrollment Date in US School must be in the format of 'MM/DD/YYYY' for K-12 Immigrant students

Required for all K-12 students with Immigrant Indicator of 'Y'

First Enrollment Date in US School must be a valid date

First Enrollment Date in US School is invalid ('00' for MM or DD or '0000' for YYYY) or a future date

21st Century Community Learning Center Indicator must be 'Y' or 'N'

LIMITED DISTRICTS ONLY

21st Century Community Learning Center Indicator must be 'N'

This data element does not pertain to your district – all students must be 'N'

ERROR MESSAGES – STUDENT DEMOGRAPHICS (S1)

| <u>On Screen Message</u> | <u>Explanation</u> |
|---|--|
| Homeless Type must be a value of '0' thru '6' | |
| Homeless Student Served must be 'Y' or 'N' for homeless students | LIMITED DISTRICTS ONLY |
| Homeless Student Served [via McKinney-Vento grant dollars] must be 'N' for homeless students | This data element does not pertain to your district – all students must be 'N' |
| Homeless Student Served cannot be 'Y' for student with Homeless Type '0' | |
| Primary Language must be a valid 4-digit code | |
| Primary Language for Immigrant and ELL students must be a valid 4-digit code | Required for all students with Immigrant Indicator of 'Y' and/or ELL Status of '1', '2', or '3'. |
| Primary Language for students with ELL Status of '1', '2', or '3' cannot be English (1290) | |
| ELL Status must be a value of '0' thru '5' | |
| ELL Placement Instrument must be a value of '0' thru '5' | |
| ELL Placement Instrument must be a value of '1' thru '5' for students with ELL Status of '1', '2', or '5' | |
| ELL Placement Instrument must be '0' for students with ELL Status of '0' | |
| ELL Placement Proficiency must be '0', '1', '2', or '3' | |
| ELL Placement Proficiency must be '1', '2', or '3' for students with ELL Status of '1' or '2' or '5' | |
| ELL Placement Proficiency must be '0' for students with ELL status of '0' | |
| ELL Placement Date must be in the format of 'MM/DD/YYYY' | |
| ELL Placement Date must be in the format of 'MM/DD/YYYY' for ELL Student | Required for students with ELL Status of '1', '2', or '3' |
| ELL Placement Date must be a valid date | ELL Placement Date is invalid ('00' for MM or DD or '0000' for YYYY) or a future date |
| ELL Placement Date must be NULL for students with ELL status of '0' or '5' | |
| ELL Placement Date cannot precede Entry Date into District | |

ERROR MESSAGES – STUDENT DEMOGRAPHICS (S1)

On Screen Message

Explanation

ELL Exit Date must be in the format of 'MM/DD/YYYY'

ELL Exit Date must be in the format of 'MM/DD/YYYY' for students with ELL Status of '4'

ELL Exit Date must be a valid date

ELL Exit Date is invalid ('00' for MM or DD or '0000' for YYYY) or a future date

ELL Exit Date must be NULL for students with ELL status '0', '1', '2', '3', or '5'

ELL Exit Date cannot precede ELL Placement Date

ELL Instructional Program must be a value of '0' thru '3' or '5' thru '13'

ELL Instructional Program must be a value of '1' thru '3' or '5' thru '13' for students with ELL status '1'

ELL Instructional Program must be '0' for students with ELL status of '0' or '5'

Days Enrolled must be a valid whole number

Days Present must be a valid number rounded to the nearest half-day

Days Present cannot exceed Days Enrolled

Days Unexcused must be a valid whole number

Days Unexcused cannot exceed Days Enrolled

Graduation Status must be 'Y' or 'N'

Graduation Status cannot be 'Y' for CPI or Shared Time students

Students whose most current Entry Code is '6' (CPI Dual-Enrolled), '7' (CPI Home-School Assistance), '8' (Nonpublic Shared Time), '9' (CPI Dual-Enrolled and Home-School Assistance), '12' (Open-Enrolled In and CPI Dual-Enrolled), '13' (Open-Enrolled In and CPI Home-School Assistance), '14' (Open-Enrolled In and CPI Dual-Enrolled and Home-School Assistance), '16' (Public Shared Time), '18' (Within District Part-time), '21' (Tuitioned-In and CPI Dual-Enrolled), '22' (Tuitioned-In and CPI Home-School Assistance), '23' (Tuitioned-In and CPI Dual-Enrolled and Home-School Assistance), '27' (Whole Grade Sharing-In and CPI Dual-Enrolled), '28' (Whole Grade Sharing-In and CPI Home-School Assistance), '29' (Whole Grade Sharing-In and CPI Dual-Enrolled and Home-School Assistance) cannot be counted as graduates in your district. Use Exit Code '14' to end the enrollment for these students.

Graduation Status must be 'N' for students not attending your district

ERROR MESSAGES – STUDENT DEMOGRAPHICS (S1)

On Screen Message

Explanation

Graduation Status must be 'N' for students whose most recent Enrollment Event is a 'W'

The exception to this will be Exit Code '8'

Graduation Status for student cannot be 'Y' in more than one building

Diploma Type must be '0', '1', '2', or '3'

Diploma Type must be '1', '2', or '3' for students with Graduation Status 'Y'

Diploma Type must be '0' for students with Graduation Status 'N'

Post-graduation Location must be '0', '1', or '2'

Post-graduation Location must be '1' or '2' for students with Graduation Status 'Y' and Diploma Type '1' or '2'

Post-graduation Location must be '0' for students with Graduation Status 'N'

Post-graduation Plans must be a value of '0' thru '9'

Post-graduation Plans must be a value of '1' thru '9' for students with Graduation Status 'Y' and Diploma Type '1' or '2'

Post-graduation Plans must be '0' for students with Graduation Status 'N'

Preschool Standards must be '0', '1', '2', or '3'

Preschool Standards must be '1', '2', or '3' for PK4 non-IEP student

Preschool Standards must be '0' for non-PK students

Since this is new data element, limit data entry to only PK students

Kindergarten Literacy Assessment (KLA) must be a value of '0', '1', '2', '3', or '5', '6', '8', or '9'

Kindergarten Literacy Assessment (KLA) must be a value of '1', '2', '3' or '5', '6', '8', or '9' for Kindergarten students

Required for all Kindergarten students enrolled as of October 1, 2007

KLA Score 1 must be NULL for KLA '0', '8', or '9'

KLA Score 1 for BRI (KLA '1') must be a valid whole number from 0 to 22

BRI: Phoneme Segmentation Subtest from Appendix A
Score Range = 0 – 22

KLA Score 1 for PAT (KLA '2') must be a valid whole number from 0 to 10

PAT: Phoneme Task of the Blending Subtest
Score Range = 0 – 10

KLA Score 1 for Observation Survey (KLA '3') must be a valid whole number from 0 to 37

Obs Survey: Hearing Sounds in Words Subtest
Score Range = 0 – 37

KLA Score 1 for Yopp-Singer (KLA '5') must be a valid whole number from 0 to 22

Yopp-Singer: Full Test
Score Range = 0 – 22

ERROR MESSAGES – STUDENT DEMOGRAPHICS (S1)

On Screen Message

Explanation

KLA Score 1 for DIBELS (KLA '6') must be a valid whole number from 0 to 99

DIBELS: Initial Sounds Fluency
Score Range = 0 - 99

KLA Score 2 must be NULL for KLA '0', '1', '3', '5', '8', or '9'

KLA Score 2 for PAT (KLA '2') must be a valid whole number from 0 to 20

PAT: Rhyming Subtest
Score Range = 0 – 20

KLA Score 2 for DIBELS (KLA '6') must be a valid whole number from 0 to 99

DIBELS: Letter Naming Fluency
Score Range = 0 - 99

KLA Score 3 must be NULL for KLA '0', '1', '3', '5', '6', '8', or '9'

KLA Score 3 for PAT (KLA '2') must be a valid whole number from 0 to 10

PAT: Phoneme Task of the Deletion Subtest
Score Range = 0 – 10

ACT Composite Score must be a valid whole number no less than '0' and no greater than '36'

Reason No State Assessment must be 'E', 'A', 'B', 'O', or 'N'

WARNING MESSAGES – STUDENT DEMOGRAPHICS (S1)

On Screen Message

Explanation

Title I Targeted Assistance Reading Indicator is 'Y' for a 7-12 grade student

Title I Targeted Assistance Reading programs are most commonly found in elementary schools. This may or may not be an error.

Title I Targeted Assistance Math Indicator is 'Y' for a 7-12 grade student

Title I Targeted Assistance Math programs are most commonly found in elementary schools. This may or may not be an error.

IEP and Section 504 Indicators are both 'Y'

If a student has an IEP, they commonly do not also have a 504 plan. It is possible, but unusual

IEP and Early Intervening Services Indicators are both 'Y'

IEP and Early Intervening Services can both be Y only if student did not have an IEP while receiving Early Intervening Services. If needed, Early Intervening Services is presented for modification.

Diploma Type for a Foreign Exchange Student is '1'

Foreign Exchange Students (Entry Codes '11' or '17') usually have not completed the full-load of required course work for a regular diploma and therefore would be considered a Diploma Type '3' (Other Completer)

Days Enrolled exceeds the typical number of school days

Days Present exceeds the typical number of school days

Reason No State Assessment does not pertain to KLA / Kindergarten student

Since this element does NOT pertain to KLA, and it is not common for Kindergarten students to be given the ITBS or ITEDS assessments, students in this grade most likely should be 'N' (Not Applicable)

First Enrollment Date in US School for newly arrived ELL Students may be missing

If your district is the first US district in which this student enrolled, and the Entry Date into District is more current than 08/01/2006, this field must be populated. If the student enrolled in a US school prior to 08/01/2006, this is not an error.

ELL Placement Date entered for PK student

NOTE: Funding for ELL students does not include PK. So you will want to change this date for this student upon his/her start of Kindergarten.

ERROR MESSAGES – CURRICULUM (S2) – GRADES 9 THRU 12 ONLY

On Screen Message

Explanation

School Number is not valid for your district

School number needs to be a 4-digit code valid for your district. For resident students attending another district (e.g., open-enrolled out) use the district-wide code of '0000'

Local Course Title is missing

Local Course Number is missing

NCES Course Code is missing

NCES Course Code is not 13 characters

The exceptions are "place-holder" courses and non-credit courses for which '0' or 13 '0's are valid codes.

NCES Course code contains non-numeric values

NCES Subject Area Code must be a value of '01' thru '35'

The first 2 digits of your NCES code (the Subject Area) are invalid. Please refer to the NCES Course Code Handbook for assistance. If you have questions, please contact one of the consultants at the DE.

NCES Subject Area Code must be a value of '30' thru '35' when Course Origination is '2'

This course has been identified as Course Origination '2' (PSEO). The first two digits in your PSEO course code need to be a value of '30' (Mathematics), '31' (Science), '32' (Social Science), '33' (Humanities), '34' (Career Options Programs), or '35' (Vocational).

If you have any questions, please contact one of the consultants at the DE.

NCES Course Title Code is invalid for this Subject Area

The second 2 digits of your NCES code (the Course Title) are invalid. Please refer to the NCES Course Code Handbook for assistance.

If you have questions, please contact one of the consultants at the DE.

NCES Course Title Code is invalid for a PSEO course

Courses with the first 2 digits in the NCES Course Code of '30' to '35' are read as PSEO courses. For PSEO Courses the Title Code should be '00'.

NCES Level Code is invalid for a PSEO course

Courses with the first 2 digits in the NCES Course Code of '30' to '35' are read as PSEO courses. For PSEO courses the Level Code should be '0'.

NCES Sequence Term and/or Sequence Year are invalid for a PSEO course

Courses with the first 2 digits in the NCES Course Code of '30' to '35' are read as PSEO courses. For PSEO courses the Sequence Term and Sequence Year should be '0'.

NCES Subject Field(s) are invalid for a PSEO course

Courses with the first 2 digits in the NCES Course Code of '30' to '35' are read as PSEO courses. For PSEO courses Subject Fields 1, 2, and 3 should be '0'.

ERROR MESSAGES – CURRICULUM (S2)

On Screen Message

Explanation

Accreditation Program Area must be a value of '0' thru '9'

Accreditation Program Area for PSEO courses must be '0'

Courses with the first 2 digits in the NCES Course Code of '30' to '35' are read as PSEO courses and must have an Accreditation Program Area code of '0' (Other)

Accreditation Program Area for ELL level courses must be '0'

Courses with an '8' (ELL level) as the 5th digit in the NCES Course Code are read as ELL level courses. These courses cannot be used toward program accreditation and therefore should have an Accreditation Program Area code of '0' (Other).

Accreditation Program Area for Special Education level courses must be '0'

Courses with a '2' (Special Education level) as the 5th digit in the NCES Course Code are read as ELL level courses. These courses cannot be used toward program accreditation and therefore should have an Accreditation Program Area code of '0' (Other).

Accreditation Program Area for Special Education courses must be '0'

Courses with the first 2 digits of '28' in the NCES Course Code are read as Special/Exceptional Education courses. These courses cannot be used toward program accreditation and therefore should have an Accreditation Program Area code of '0' (Other).

Institution Providing Course must be a valid 4-digit or 6-digit number

Institution Providing Course must be your 4-digit district code when Course Origination is '1', '6', or '7'

Institution Providing Course cannot be your 4-digit district code when Course Origination is '5'

Institution Providing Course must be a valid 6-digit number when Course Origination is '2', '3', or '4'

Course Origination must be a value of '1' thru '8'

Course Origination must be '1', '6', or '7' when Institution Providing Course is your district

Course Origination must be '5' when Institution Providing Course is a valid 4-digit number

Course Origination must be '2', '3', or '4' when Institution Providing Course is a valid 6-digit number

Course Origination must be '2' for PSEO courses

Courses with the first 2 digits in the NCES Course Code of '30' to '35' are read as PSEO courses and must have a Course Origination of '2'

WARNING MESSAGES – CURRICULUM (S2)

On Screen Message

NCES Course Code reflect course is worth more than 1.0 Carnegie unit

Explanation

1.0 Carnegie unit is the equivalent of one standard period a day for a year. It is relatively uncommon for non-vocational courses to meet for more than the equivalent of 1 period a day for the school year. In some cases this error may be due to a default setting in your SIS. If you have questions, please contact one of the consultants at the DE.

Courses in this Subject Area are usually in an Accreditation Program Area other than Language Arts – please review

Courses with the first 2 digits in the NCES course code of '01' (Agriculture), '04' (Construction Trades), '05' (Consumer and Homemaking Education), '06' (Cosmetology), '07' (Drafting), '08' (Electives), '09' (Energy/Power/Transportation), '14' (Health and Safety Education), '15' (Health Care Sciences), '16' (Industrial/Technology Education), '17' (Life and Physical Sciences), '20' (Mathematics), '21' (Military Science), '23' (Physical Education), '24' (Precision Metalwork), '25' (Public, Protective, and Social Services), '28' (Special/Exceptional Education) and '29' (Vocational Home Economics) likely do not belong in the Language Arts Program Accreditation Area

Courses in this Subject Area are usually in an Accreditation Program Area other than Fine Arts – please review

Courses with the first 2 digits in the NCES course code of '01' (Agriculture), '04' (Construction Trades), '05' (Consumer and Homemaking Education), '06' (Cosmetology), '07' (Drafting), '08' (Electives), '09' (Energy/Power/Transportation), '14' (Health and Safety Education), '15' (Health Care Sciences), '16' (Industrial/Technology Education), '17' (Life and Physical Sciences), '20' (Mathematics), '21' (Military Science), '23' (Physical Education), '24' (Precision Metalwork), '25' (Public, Protective, and Social Services), '28' (Special/Exceptional Education) and '29' (Vocational Home Economics) likely do not belong in the Fine Arts Program Accreditation Area.

Courses in this Subject Area are usually in an Accreditation Program Area other than Foreign Language – please review

Courses with the first 2 digits in the NCES course code of '01' (Agriculture), '04' (Construction Trades), '06' (Cosmetology), '07' (Drafting), '09' (Energy/Power/Transportation), '14' (Health and Safety Education), '15' (Health Care Sciences), '20' (Mathematics), '21' (Military Science), '23' (Physical Education), '24' (Precision Metalwork), '28' (Special/Exceptional Education) and '29' (Vocational Home Economics) likely do not belong in the Foreign Language Program Accreditation Area.

WARNING MESSAGES – CURRICULUM (S2)

On Screen Message

Courses in this Subject Area are usually in an Accreditation Program Area other than Health—please review

Explanation

Courses with the first 2 digits in the NCES course code of '01' (Agriculture), '03' (Computer and Information Services), '04' (Construction Trades), '06' (Cosmetology), '07' (Drafting), '09' (Energy/Power/Transportation), '10' (English Language and Literature), '11' (Fine and Performing Arts), '12' (Foreign Language and Literature), '13' (Graphic and Printing Communication), '18' (Marketing), '19' Mass Communication), '20' (Mathematics), '21' (Military Science), '24' (Precision Metalwork), '26' (Religious Education and Theology), '27' (Social Sciences and History), '28' (Special/Exceptional Education) and '29' (Vocational Home Economics) likely do not belong in the Health Program Accreditation Area.

Courses in this Subject Area are usually in an Accreditation Program Area other than Mathematics – please review

Courses with the first 2 digits in the NCES course code of '01' (Agriculture), '04' (Construction Trades), '06' (Cosmetology), '09' (Energy/Power/Transportation), '10' (English Language and Literature), '11' (Fine and Performing Arts), '12' (Foreign Language and Literature), '13' (Graphic and Printing Communication), '18' (Marketing), '19' Mass Communication), '21' (Military Science), '24' (Precision Metalwork), '26' (Religious Education and Theology), '27' (Social Sciences and History), '28' (Special/Exceptional Education) and '29' (Vocational Home Economics) likely do not belong in the Mathematics Program Accreditation Area.

Courses in this Subject Area are usually in an Accreditation Program Area other than Physical Education – please review

Courses with the first 2 digits in the NCES course code of '01' (Agriculture), '03' (Computer and Information Services), '04' (Construction Trades), '06' (Cosmetology), '07' (Drafting), '09' (Energy/Power/Transportation), '10' (English Language and Literature), '11' (Fine and Performing Arts), '12' (Foreign Language and Literature), '13' (Graphic and Printing Communication), '18' (Marketing), '19' Mass Communication), '20' (Mathematics), '21' (Military Science), '24' (Precision Metalwork), '26' (Religious Education and Theology), '27' (Social Sciences and History), '28' (Special/Exceptional Education) and '29' (Vocational Home Economics) likely do not belong in the Physical Education Program Accreditation Area.

WARNING MESSAGES – CURRICULUM (S2)

On Screen Message

Courses in this Subject Area are usually in an Accreditation Program Area other than Science – please review

Explanation

Courses with the first 2 digits in the NCES course code of '04' (Construction Trades), '06' (Cosmetology), '07' (Drafting), '10' (English Language and Literature), '11' (Fine and Performing Arts), '12' (Foreign Language and Literature), '13' (Graphic and Printing Communication), '16' (Industrial/Technology Education), '18' (Marketing), '19' Mass Communication), '20' (Mathematics), '21' (Military Science), '23' (Physical Education), '24' (Precision Metalwork), '25' (Public, Protective, and Social Services), '26' (Religious Education and Theology), '27' (Social Sciences and History), '28' (Special/Exceptional Education) and '29' (Vocational Home Economics) likely do not belong in the Science Program Accreditation Area.

Courses in this Subject Area are usually in an Accreditation Program Area other than Social Studies– please review

Courses with the first 2 digits in the NCES course code of '01' (Agriculture), '03' (Computer and Information Services), '04' (Construction Trades), '06' (Cosmetology), '07' (Drafting), '09' (Energy/Power/Transportation), '10' (English Language and Literature), '11' (Fine and Performing Arts), '12' (Foreign Language and Literature), '13' (Graphic and Printing Communication), '14' (Health and Safety Education), '15' (Health Care Sciences), '17' (Life and Physical Sciences), '18' (Marketing), '19' Mass Communication), '20' (Mathematics), '21' (Military Science), '23' (Physical Education), '24' (Precision Metalwork), '28' (Special/Exceptional Education) and '29' (Vocational Home Economics) likely do not belong in the Social Studies Program Accreditation Area

ERROR MESSAGES – ENROLLMENT RECORDS (S3)

On Screen Message

Explanation

School Number is not valid for your district

School numbers need to be a 4-digit code valid for your district. For resident students attending another district (e.g., open-enrolled out), or a community college, use the district-wide code of '0000'.

Enrollment Event Type must be 'E' or 'W'

Enrollment Event of 'E' missing

An Entry Event is needed prior to a student's Withdrawal. In other words, it is not possible to exit a student without first enrolling that student

Entry Code must be a value of '1' thru '30'

Entry Code is not valid for a K-12 student that does not reside in and attend your district

Resident and Attending District must be your district for the following Entry Codes: '1' (Enrolled), '8' (Nonpublic Shared Time), '11' (Foreign Exchange Student), '19' (Foreign Student on Visa), and '24' (Served Full Time by a Community College Program)

Entry Code cannot be '6', '7', or '9' if CPI student does not reside in and attend your district

Entry Code cannot be Open-Enrolled In, Tuitioned-In, or Whole Grade Sharing-In for K-12 student residing in your district

Resident District cannot be your district for the following Entry Codes:
Open-Enrolled In - '2', '12', '13', '14', '17', and '25'
Tuitioned-In - '3', '4', '10', '15', '21', '22', '23', and '26'
Whole Grade Sharing-In - '5', '27', '28', '29', and '30'

Entry Code of '20' must be followed by a Withdrawal Event

Entry Code of '20' (Non Enrolled) is to be used only to create an Entry Record for Open Enrolled Out, Tuitioned Out, Whole Grade Sharing Out, or Expelled Students

ERROR MESSAGES – ENROLLMENT RECORDS (S3)

On Screen Message

Exit Code must be a value of '1' thru '11' or '13' thru '26'

Exit Code cannot be Open-Enrolled Out, Tuitioned-Out, or Whole Grade Sharing-Out for students attending your district

Exit Code is not valid for a student not attending your district

Exit Code cannot be '8' for student with Graduation Status 'N'

Exit Code cannot be '8' for CPI or Shared-Time Students

Exit Code must be '5' for a student with a Removal Type 'E' or 'F'

Date of Entry or Withdrawal must be in the format of 'MM/DD/YYYY'

Date of Entry or Withdrawal must be a valid date

Explanation

Required for all Enrollment Event 'W'

Attending District cannot be your district for the following Exit Codes:

Open-Enrolled Out codes include '2', '15', '16', '17', and '21'

Tuitioned-Out codes include '3', '11', '18', '19', '20', and '22'

Whole Grade Sharing-Out codes include '10', '23', '24', '25', and '26'

For valid use of these codes the student must reside in your district but attend another district

Attending District must be your district for the following Exit Codes: '1' (Transferred), '4' (Dropout), '5' (Expelled), '6' (Maximum Age), '7' (Deceased), '8' (Graduated), '9' (Illness), '13' (No Show), or '14' (End/Change Enrollment)

Students whose most current Entry Code is '6' (CPI Dual-Enrolled), '7' (CPI Home-School Assistance), '8' (Nonpublic Shared Time), '9' (CPI Dual-Enrolled and Home-School Assistance), '12' (Open-Enrolled In and CPI Dual-Enrolled), '13' (Open-Enrolled In and CPI Home-School Assistance), '14' (Open-Enrolled In and CPI Dual-Enrolled and Home-School Assistance), '16' (Public Shared Time), '18' (Within District Part-time), '21' (Tuitioned-In and CPI Dual-Enrolled), '22' (Tuitioned-In and CPI Home-School Assistance), '23' (Tuitioned-In and CPI Dual-Enrolled and Home-School Assistance), '27' (Whole Grade Sharing-In and CPI Dual-Enrolled), '28' (Whole Grade Sharing-In and CPI Home-School Assistance), '29' (Whole Grade Sharing-In and CPI Dual-Enrolled and Home-School Assistance) cannot be counted as graduates in your district. Use Exit Code '14' to end the enrollment for these students.

Date of Entry or Withdrawal is invalid ('00' for MM or DD or '0000' for YYYY) or a future date

ERROR MESSAGES – ENROLLMENT RECORDS (S3)

| <u>On Screen Message</u> | <u>Explanation</u> |
|--|--------------------|
| Enrollment Record Sequence missing | |
| Student cannot have more than one Enrollment Event with the same sequence value | |
| Enrollment Record Sequence does not match Enrollment Event Dates | |

ERROR MESSAGES – SUSPENSION/EXPULSION RECORDS (ES)

On Screen Message

Explanation

School Number is not valid for your district

School numbers need to be a 4-digit code valid for your district. For resident students attending another district (e.g., open-enrolled out), or a community college, use the district-wide code of '0000'.

Removal Type must be 'E', 'S', 'N', or 'F'

Removal Type 'F' must include separate entry for 'S' or 'N'

Removal Type must be 'F' or 'E' for student with Exit Code '5'

Reason for Removal must be 'D', 'L', 'B', 'W', 'A', 'P', 'T', 'R', 'Y', 'V', or 'N'

Length of Removal must be greater than 0.0

Length of Removal exceeds typical number of school days

Date of Removal must be in the format of 'MM/DD/YYYY'

Date of Removal must be a valid date

Date of Entry or Withdrawal is invalid ('00' for MM or DD or '0000' for YYYY) or a date outside of the 1007-2008 school year (July 1, 2007 thru June 30, 2008)

Weapon Type must be 'H', 'R', 'F', 'K', 'B', 'O', or 'N'

Weapon Type must be 'H', 'R', 'F', 'K', 'B', or 'O' when Reason for Removal is 'W'

Serious Bodily Injury Indicator must be 'Y' or 'N'

Unsafe School Choice Offense Indicator must be 'Y' or 'N'

Received Educational Services During Expulsion Indicator must be '0', '1', or '2'

Received Educational Services During Expulsion Indicator must be '1' or '2' for student with Removal Type 'E' or 'F'

Received Educational Services During Expulsion Indicator must be '0' for student with no Removal Type 'E' or 'F'